

Honeywood Residents Group - Annual General Meeting Draft Minutes

7PM 24 August 2015
Wandi Community Hall

Meeting Called by: Interim Committee
Chair: Jo Minney
Type of Meeting: Annual General Meeting
Note Taker: Catherine Garlick

Attendees:

Interim Committee
Mundijong Policy OIC – Senior Sargent Daryl Brandis
Satterley Property Group
City of Kwinana Representatives and Councillors (Cr Sherilyn Wood, Cr Dennis Wood)
Honeywood Residents (for full list see end)

Apologies:

Glynis Monks (interim Vice President)
Holli Chiera
Stacy

AGENDA

1. Open meeting

Meeting opened at 7:11 pm by Jo Minney

2. Apologies, Minutes Confirmation and Previous business

- Apologies as above
- No previous minutes to confirm, this is the first AGM of the Honeywood Residents Group Inc.
- No previous business

3. Presidents Report – Jo Minney

See Attached

4. Treasurers Report – Amanda Marshall

See Attached.

Treasurers Report moved to be accepted – Jo Minney

2nd – Catherine Garlick

Motion carried

5. Environment Report – Catherine Garlick

- Honeywood is lucky to have some lovely natural areas, great places to enjoy outdoors, bike ride, walk, picnic and BBQ in.
- The Wandi area is well known for tis natural areas that support a variety of wildlife.
- I'm also on the Wandi Progress Association as the Landcare Co-ordinator
- I've been working with Shahan Hobson from Satterley on some activities to do around Honeywood over the past year, these have included the popular night stalk.
- Looking at holding a frog pond workshop
- Some tree planting around the wetlands on the estate
- A community garden

- I would love for people to get involved and help out with some of the environmental projects.

6. Motion to accept new membership applications

- New membership applications were read.
 - Ross & Jo Minney
 - Catherine and Henry Garlick
 - Ashley & Mombi Sakala
 - Amanda Marshall
 - Amy Lloyd
 - Lee Bartlett
 - Tat Meng Chow

New memberships moved to be accepted – Jo Minney

2nd – Amy Lloyd

Motion carried

7. Election of Officers and Executive Committee

Shahan Hobson declared all positions vacant.

Nominations were read –

Amanda Marshall – Treasurer (1 year)

Glyni Monks – Vice President (2 years) & Community Development Rep

Jo Leggerini (now Minney) – President (1 year)

Catherine Garlick - Secretary (2 years) & Environment Rep

Non-Executive Committee Members (1 year):

- Ross Minney
- Mombi Sakala
- Amy Lloyd (Neighbourhood Watch Rep)
- Holli Chiera
- Ashley Sakala
- Eric Monks (Community Development Rep)

All nominations were accepted and voted in as nominated.

8. Address from Mungijong Police

- Snr Sargent Daryl Brandis provided an overview of the Mundijong Police Station and the areas of coverage (Byford to Karnup, Serpentine-Jarrahdale to Wandi), including general crimes the Police deal with.
- Working with the local government is important and the Police rely on the community to report issues.
- SS Brandis provided an overview of what crimes/issues local government can assist with and what the Police deal with.
- Invited everyone to go to the Police website and to report crimes via the webpage.
- Provided an overview of how incident reports are handled and allocated within the Station.
- Important to report issues when they are happening and to get the police to dispatch someone – need to be present to get a results, in these situations it is best to use the Police phone number 131444.
- Nearest response for Wandi area is from Armadale.
- Neighbourhood is really important for crime prevention and reporting issues.
- Avoid opportunistic crime by being sensible and using common sense – lock doors and windows of homes, keep valuables out of the car, put keys in an inaccessible place (i.e. not directly near the front door), lock cars, know your car rego number, identify your personal belonging so they can be tracked if stolen & found.

9. Address from Satterley Property Group – Shahan Hobson

- Shahan Hobson provided an overview of her role as Community Development Officer, creating the community you want to be in.
- Let Shahan know if you have an idea for community development activities.

- Have been working on some projects – getting to know your neighbours, organising events, making opportunities for people to meet.
- Held the night stalk for the past 3 years.
- Working with the Wandi Progress Association and supporting various activities such as clean up days, bushland and wetland rehabilitation.
- Any suggestions come and talk to me after the meeting, or bring up suggestions through the newly elected committee. Opportunity for community sponsorship, local clubs and funding options.

10. General Business from the Floor

- Cr Wendy Cooper took the opportunity to remind people of the local government elections to exercise democratic right to vote. Crs Wendy Coopers, Sherilyn & Daryl Wood's are up for re-election this year.
- Membership fees were set for the current financial year at \$10 per household. Moved by Jo Minney, seconded by Amanda Marshall, passed.
- Issues about improvements for the estate, such as lighting in the parks. Any issues were urged to go through the committee or raise on the FaceBook page. Lighting has been looked at, partly to do with ownership of the areas between City of Kwinana and Satterley.
- Well aware of dog related issues – such as dog park and poo bags/bins – Shahan will look into and get back to the Committee.
- Wandi Progress Association webpage was noted
- Two local newspapers – Courier and Rockingham Telegraph
- Question to Snr Sargent Daryl Brandis – crime stats for Wandi – provided in the monthly newsletters, sign up for them, also available through signing up with Neighbourhood watch.

AGM closed

Meeting was closed at 8:10pm. Jo thanked all for attending.

List of attendees:

Amanda Marshall
 Cr Sherilyn Wood
 Cr Dennis Wood
 Anmal Ramaiya
 Harshola Deherkar
 Neha Ved
 Amy Lloyd
 Ahsley Sakala
 Lisa & Alfie Chisari
 Les Whiddett
 Rod Cocks
 Jenny Struthers
 Wickrawna Pathiram
 Cr Wendy Cooper
 Kimble Jury
 Tat Meng Chow
 Mombi Sakala
 Catherine Garlick
 Tara Jayne Richardson
 Kim Marriott
 Eric Monks
 Jo & Lee Bartlett
 Swati Varshney
 DiWakar Sharma
 Rajbir Kaur
 Chris Barnes
 Ross Minney
 Jo Leggerini (now Minney)
 Kathryn Jafferries



honeywood

Residents Group

2015 PRESIDENTS REPORT

Welcome to the inaugural annual general meeting of the Honeywood Residents Group.

This community group was founded following a meeting held on the 11th June 2014 with attendance from approximately 100 Honeywood residents, as well as representatives from the Satterley Property Group, Wandu Progress Association and the City of Kwinana. This meeting was called by Honeywood residents in order to open a dialogue between relevant parties regarding estate security.

At the meeting, it was voted that a committee be formed to represent the residents of Honeywood Estate, and that this committee seek to become incorporated as an independent association separate to the Wandu Progress Association, however that we continue to maintain positive communication between the two groups.

Following this decision, an interim committee of volunteers was formed and on the 11th December 2014 the **Honeywood Residents Group Inc.** was officially incorporated under the Associations Incorporation Act 1987 (Section 9(1)).

2014-2015 Highlights

Since forming the Honeywood Residents Group in mid-2014, we are proud to have achieved the following milestones:

- Formation of volunteer committee (July 2014)
- Creation of the Honeywood Residents Group Constitution (Nov 2014)
- Official incorporation of the Honeywood Residents Group Inc. (Dec 2014)
- Successfully manned two fundraising barbeques at community events
 - 13th Dec 2014 – Christmas Movie Night
 - 21st Feb 2015 – Music in the Park
- Liaison with Satterley regarding Estate security & resident concerns (ongoing)
- Liaison with Department of Transport regarding extension of bus routes to Honeywood
- Submission of applications for funding
- Neighbourhood Watch liaison with local representatives & police.

We are delighted to be holding our inaugural AGM and look forward to the election of our first official committee. With all of the administrative tasks complete, we are well positioned for 2015/2016 to deliver positive contributions to the Honeywood Community.

Best Regards,

Jo Marie Minney

Interim President | Honeywood Residents Group Inc.

Honeywood Residents Group (Inc)

Treasurer's Report for 2015

Financial Situation

The Honeywood Residents Group was newly established in 2014 with incorporation occurring on 11 December 2014. In its first year of operating the Association has recorded a surplus of \$819.94.

Income

Income was generated from fundraising BBQs and donations from the Satterley Property Group.

As this was the inaugural year of the Association with no formal AGM being held it was determined that no membership fees were to be collected. Financial membership will commence for the year beginning 1 July 2015.

Expenditure

Expenditure was incurred to purchase food and equipment hire for use at the fundraising BBQs.

Audit

Per the constitution of the Honeywood Residents Group an annual audit is not required unless voted for by the members. As such no audit will be undertaken for the period ended 30 June 2015.

The Associations Incorporation Act 1987 does not require an annual audit be carried out.

Amanda Marshall

Treasurer

Honeywood Residents Group (Inc)
Profit and Loss
For the Period Ended 30 June 2015

	Period ended 30 June 2015
	\$
Income	
Event sales	985.00
Donations	500.00
Total Income	<u>1,485.00</u>
Expenses	
Event Hire and food purchases	665.06
Total Expenses	<u>665.06</u>
Net surplus for the year	<u>819.94</u>

Balance Sheet
As at 30 June 2015

	2015
	\$
ASSETS	
Cash at bank	788.90
Gift card balance	31.04
Total assets	<u>819.94</u>
LIABILITIES	
Total liabilities	<u>-</u>
NET ASSETS	<u>819.94</u>
EQUITY	
Opening retained earnings	-
Current year earnings	819.94
TOTAL EQUITY	<u>819.94</u>